

## Neighbourhood Plan Working Party

Wednesday 2<sup>nd</sup> August at 2:00 PM

Cricklade Town Council Chambers

Cllr Mark Clarke Chairman (MC)	Cllr Bob Jones (BJ)	Cllr Chris Hodgson (CH)	Lesley Cowley (LC)
Duncan May (DTC) CTC Deputy Town Clerk	Cllr Tony Clements (AC)	Tim Russell (TR)	
Ruth Szybiak (RS)	Cllr John Coole (JC)	Neil Dixon (ND)	

### Notes

	Action
<p><b>1. Appointment of Chairman –</b> MC was nominated as Chairman by two members and voted in unanimously</p> <p><b>2. Appointment of Community Members.</b> <b>Ruth Szybiak, Lesley Cowley, Neil Dixon and Tim Russell are willing to stand.</b> Members AGREED the appointment of Community Members.</p> <p><b>3. Apologies for absence</b> None received</p> <p><b>4. To consider and approve the notes from the meeting held on 13<sup>th</sup> April 2017</b> Meeting notes from 13<sup>th</sup> April 2017 approved</p> <p><b>5. Cricklade Neighbourhood Plan update :</b> <b>a) to note the two minor changes made to the Draft Plan and Consultation Statement.</b> Two changes have been made to the Draft NP on the recommendation of HT WC's Link Officer: i) The list of 12 reference documents has been reduced to 11 ii) Reference to Appendix L of the First public Consultation report was removed as the document is not relevant These changes were AGREED by the NPWG</p>	

**b) Reg 16 consultation underway** – This is being held 24<sup>th</sup> July to 18<sup>th</sup> September (inclusive) This is an 8 week consultation as it is being held in the holiday period instead of the usual 6 week. Hard copies available at CTC Offices, Purton Library, WC Trowbridge and Monkton Park, Chippenham Council Offices. Also WC website, CTC website Facebook pages and a poster is displayed advertising the consultation will be placed on town notice boards and TIP window and the Chronicle will have the consultation listed. Members of the public who responded to the Regulation 14 Consultation will be contacted by WC regarding the Regulation 16 Consultation

**c) Process for the appointment of the Independent Examiner** - The Neighbourhood Planning Independent Examiner Referral Service (NPIERS) is a cost-efficient service which supports the neighbourhood planning process by providing quick and easy access to impartial and highly qualified examiners on an 'as needed' basis. WC contact NPIERS when an examiner is required. One examiner is chosen from a list of 3. CTC can interview the chosen examiner and appeal against the chosen examiner. Members AGREED to consult L B on the process. A public hearing can be held but most are dealt with by written representation. The examiners fees are paid by WC.

TR – enquired if NPWG can make a Regulation 16 comment if the WG deemed this appropriate. MC- confirmed the examiners have a degree of leeway how they conduct the examination.

**d) Working with Liz Beth Planning (LB)**- LB Planning are aware the Regulation 16 process has started and in their quote a sum has been provided to consider the Reg 16 comments and compile a considered response. (1 days worth of work) Up to the WG to decide on whether this step will be required in due course.

**e) NP Written Statement Dec 2016 – Gavin Barwell – Minister of State for Housing & Planning & Minister for London** – The WG NOTED the statement which refers to the 5 year land supply. The WG is not sure of the relevance to Cricklade.

**6. To consider the Wiltshire Council Housing Site Allocation Plan consultation and make a recommendation to CTC for a response (documentation previously circulated)**- This has been forwarded to NPWG from the PCT committee and refers to the settlement boundary. Members NOTED various differences between the proposed settlement boundaries in the Consultation document and the boundary which is in the NP. The NPWG has previously done some very detailed work on the boundary in 2014.

The NP has included the updated WC map, but the latest WC suggestion has some minor alterations. Members AGREED that one response from CTC should be submitted with a recommendation from the NPWG. Members went through the WC's map with the proposed revised settlement boundaries. MC & DTC to go through in detail with the WG's recommendations.

Members discussed whether these proposals affect the NP, but as only

Action MC

Action DTC, JC & MC

consultation proposals this should not affect the progress of the plan. But, CTC does need to respond with 'one voice'.

**7. To note the progress of NP generally in Wiltshire (available at the meeting)** – Map from WC website which shows activity from Wiltshire Parishes and NP applications, Members NOTED the map which is slightly out of date as Parishes progress have moved on since June when the map was printed.

**8. To consider any further publicity requirements** – Chronicle and Website are the main sources of publicising the NP. Members NOTED a new social media site has been set up which mentions traffic issues in Cricklade.

**9. Update on NP finances (available at the meeting)**  
MC- updated The WG on the finances situation. MC- will be completing a more detailed financial statement year by year which will be circulated to the group. Members commented that the NP expenditure was quite low and this might be of interest to some residents, especially when compared to other Parishes spending.

**10. To receive an update on:**

**a. Extra Care facility/Nursing Home** – None

**b. Culverhay Steering Group** –

Phased work started , phase 1 & 2 has been approved, phase 3 & 4 some outstanding drainage issues to be agreed.

**c. Developer activity – Green Square (Purton Road)** –

Outline planning obtained, but, due to issues about drainage new plans yet to be submitted for approval.

CTC Councillors were given a guided tour by Wessex Archaeology of the site which had evidence of Roman and Mediaeval habitation. Enquiries are being made about objects found to see if any are suitable for Cricklade museum.

CTC has called in this planning application via the WC Cllr.

**Stones Farm (Phase 1 farmyard and 2 Greenfield)** –

Survey work being carried out at the moment on site.

**Hannick Homes (Forty and Fiddle)** –

NPWG shown map of Hannick Homes proposed site for a cemetery.

Members NOTED CTC has not replied to Hannick Homes so far.

**Bloor Homes (Horsey Down)** –

None DTC action from PCT committee to contact agent, no reply so far.

**d. Dialogue with any neighbouring NP groups**

(note: Purton Reg 14 runs till 14<sup>th</sup> August 2017) -

NEW-V Group has been officially disbanded.

Action DTC &  
MC

**11. Any Other Business including items for recommendation to CTC Planning Committee**

TR – informed the NPWG that he is planning to move from Cricklade but house not sold yet .

**12. Agree dates and times of future Working Group Meetings**

18<sup>th</sup> September 2017 – Provisionally booked .

ND – apologies in advance

LC – apologies in advance

Meeting finished 16.10

Duncan May August 2017