

## Neighbourhood Plan Working Group Wednesday 13<sup>th</sup> December 2016 at 3pm

### Cricklade Town Council Chambers

#### Notes

Cllr Mark Clarke <i>Chairman</i> (MC)	Lesley Cowley (LC)	Duncan May <i>CTC Deputy Town Clerk</i> (DTC)	Cllr Chris Hodgson (CH)
Neil Dixon (ND)	Tim Russell (TR)	Cllr Ruth Szybiak (RS)	

#### 1) Apologies for absence.

P. Bowley, Cllr J Coole & Cllr B. Jones

#### 2) To consider and approve the notes from the last meeting

The Neighbourhood Plan Notes from 19<sup>th</sup> October 2016 were approved by the WG.

#### 3) To Consider the Action Points from the above meeting where not a separate item on the agenda.

Members asked if the WC Linkworker could object to the Draft Plan, the WG is aware of some of WC's views, but we have not had any contact with the Linkworker for a while.

#### 4) Project Plan Update

The plan was last updated in October 2016, this plan is updated now by the consultant.

#### 5) To review the Reg 14 Consultation currently underway.

##### a) Drop in sessions -

The Chairman thanked the volunteers who helped run the 'drop in' sessions. The sessions had 18 people for the 1st 'drop in' and 11 for the 2<sup>nd</sup> making 29 people in total. This was considered a good result especially as there was a range of views.

##### b) Publicity flyers –

1740 flyers have been distributed to households in the town, others have had flyers posted to them and other statutory bodies and neighbouring parishes have been posted to. DTC to let the WG know the final number. These statistics will also be required for the consultation document.

##### c) Publicity Chronicle –

The WG expressed disappointment that a paragraph informing readers of the 'drop in' had not been included in the December edition, there should be a paragraph in the January edition.

d) Wilts & Glos Standard : an article appeared on 1<sup>st</sup> December

e) Publicity Other : updates included on the facebook pages and websites

**6) To consider how to deal with the Reg 14 consultation responses (TR suggestion and Highworth Statement of Community Involvement)**

The WG compared the statement of involvement from Highworth, supplied by LB Planning to one submitted by a NPWG member. It was agreed that people who reply via the consultation document do need to supply their names to prove the number of responses from different individuals with different points of view. Members were satisfied that though we have the details of their names these will not be used in final document. It was pointed out that Highworth have a comprehensive Community Involvement Document from 69 replies.

The WG AGREED to use the WG members form with amendments as necessary to support all policies. This will need a summary on the comment section.

The WG did not feel it was necessary to wait till the consultation period has finished before starting the document. This document should be typed in Word format to start with.

ND- Offered to compile the responses into a usable text document. He will pop into the Council offices to pick up the responses.

**Action DTC** – to email the responses sent electronically to ND.

The WG discussed on what order to do the responses, does the WG wait for LB Planning to write then comment on this?

LB Planning's quote for more consultancy work includes two more visits to Cricklade to attend NPWG meetings. LB Planning would be a quicker way of getting a finished document the WG could review a draft once written by LB.

The WG asked to see the responses received so far and discussed how to get the number of responses up. Ideas were;

- Put in 'News ' section on website
- Continue to publicise via notice boards.
- Put on Facebook including the policies

Members requested that all electronic responses are acknowledged and thanked – **action DTC**

**7) To Consider what further work to commission from LB Planning (quote and updated CV )**

Members considered the quote from LB Planning Members AGREED for LB Planning to:

- Complete a Basic Conditions Statement.
- To send her the responses document by 13<sup>th</sup> January so she can plan the work.

**8) To consider the best way of dealing with the Consultation Report**

Members discussed the Consultation Report it was AGREED for this to be started by MC. It will be called 'Statement of Community Involvement' **Action MC**

**9) To note the updated November 2016 Housing Land Supply report (base date April 2016) from Wiltshire Council and the Councillors Briefing Paper**

Members NOTED the 2016 Housing Land Supply Report and the Councillors Briefing Paper. These outlined the indicative requirement RWB & Cricklade were for 385 dwellings and of this 291 had been completed with approximately 100 in the pipeline. So, in theory no more dwellings are required in Cricklade.

The land Supply report is done on a yearly basis by WC starting in April so will never be up to date. Even so Cricklade should be able to demonstrate that it has adequate housing. But recently 750 dwellings were turned down in Chippenham and this has gone to the Secretary of State for a decision, so the requirement may change.

**10) Update on DCLG grant application**

The grant application has gone in and we are awaiting a decision from Groundwork who are the agency that administers the grant process.

MC- There is no reason why we should not get this. Members asked if we do not get the grant do we still have funds to carry on. DTC – confirmed, as the NPWG have money set aside in the budget for this.

**11) To Receive an Update on:**

a) **Extra care facility/nursing home** – See Hannick Homes

b) **Culverhay Steering Group** – Still no planning permission for the proposed development.

An upgrade of the footpaths around Culverhay has been agreed.

Names are being sought by Greensquare for the new roads and these are being sourced with the assistance of the Historical Society, residents will have a voice on the list of final choices.

**c) Developer Activity -**

Beechcroft (Purton Road) This site has been bought by a subsidiary of Greensquare Housing Association, this will be for 70 homes to be built in two phases with 30% affordable housing. Members were concerned that PB is on the NPWG and also works for Greensquare Housing Association, though, not directly involved with the proposed development there is a clear conflict of interest here. There is a policy on this occurrence and the perceptions of conflict of interest.-

**Action MC**

Bloor Homes - none

Stones Farm Phase 1 (Farmyard) and 2 (Greenfield) - The Farmyard site is on the market for £2m, no news from DPDS Consulting on this at the time of the meeting.

Hannick Homes- Presented their planning for development at PCT Committee meeting held on 17<sup>th</sup> October 2016 in the Council Offices. This proposed development at The Forty and The Fiddle this will include a nursing home, allotments and parking. The dwellings proposed will fund a nursing home and any other development for the community otherwise the proposal is not a economic proposal. Development on this site was originally opposed by CTC. We have not had confirmation if an application has gone in. DTC has liaised with Hannick Homes and as they are keen for a public consultation on their proposals. DTC has suggested using the Town Hall for this as it has parking and is not connected to the Council. If Hannick have a public consultation this should not clash with any NP plans.

**d) Dialogue with the NEW-V-NP and any other NP Groups-** Members NOTED there is movement on the original NEW V Parish Councils with several submitting Neighbourhood Area Designation Plans these include : Lyneham and Bradenstoke, Lydiard Tregoze, and Purton.

**12) Any Recommendations to the Planning Committee -**  
None

**13) Any Other Business and Items for a Future Agenda**  
None

**14) Agree Dates and Times of Future Working Group Meetings.**

The WG AGREED next meeting should be with LB in attendance depending on her plans and acceptance of consultation work offer.

MC – Wished everyone a merry Christmas and thanked all for their hard work.

Meeting ended 16.40pm  
Duncan May  
23<sup>rd</sup> December 2016