

Neighbourhood Plan Working Group Wednesday 30th August 2016 at 3:00 PM

Cricklade Town Council Chambers

Notes

Cllr Mark Clarke <i>Chairman (MC)</i>	Cllr John Coole (JC)	Lesley Cowley (LC)	Duncan May <i>CTC Deputy Town Clerk (DTC)</i>
Cllr Chris Hodgson (CH)	Cllr Bob Jones(BJ)	Tim Russell (TR)	Cllr Ruth Szybiak (RS)

1) Apologies for absence.

PB

2) To consider and approve the notes from the meeting held on 10th August 2016

The Neighbourhood Plan Notes from 10th August 2016 were approved by the WG.

3) To Consider the Action Points from the above meeting where not a separate item on the agenda.

Maps for the Plan, the Linkworker is aware of the WG's need for these. These maps were requested on the 19th May 2016 and they still have not been produced by WC. – **Action MC**
Local connection. the Wiltshire Local Connection policy for affordable homes to be accessed.

Action DTC

Garage sizes were an action for DTC. WC have not given a definite answer for this. A Senior Planning Officer is due to get back to DTC about this so the information provided in the plan is correct. It was AGREED if the WG do not hear back from WC the Draft Plan goes out as it is
Further work for LB Planning- Follow up work by LB Planning MC has discussed with LB and this is ongoing.

4) Project Plan update

This Project Plan has not been updated since the last meeting. The WG agreed a timeline of where the plan is and what the next processes are.

5) To Discuss V5.1 of the Draft Plan

The NP Draft Plan has been updated from the last meeting

H1- this policy was discussed as the Settlement Boundary is the Official Term and the WG cannot change this. It was AGREED that the Draft Plan should state what the Cricklade Settlement Boundary is and from what date. Discussion over how effective a settlement boundary is especially with planning permissions.

TT1- This policy is now a lot clearer. The WG requested the word 'significant' needs to be changed.

B1- This policy does not allow for conversion of buildings. The WG has no idea of where the 60% amount comes from. B1 is trying to keep the retail element in Cricklade. MC- commented that this policy is not fit for purpose- **Action MC to clarify.**

LAF 8 - The WG AGREED to take out the Local Heritage Assets.

TR- If B1 is policy B1 the only part holding the Draft Plan from being printed?

MC- commented the Draft Plan is almost finished; photographs are completed , just the maps need doing.

BJ- Offered to contact the Linkworker regarding this.

6) To Agree the Consultation Process

The WG discussed the consultation process Cllrs Hodgson & Szybiak volunteered to put together a short consultation document which will be delivered to every household in Cricklade this document will :

- Be on a A5 piece of card.
- Be eye catching and written in plain English
- Signpost residents to the website where they can access the main document.
- Attach a comment form to the card
- Put an article in the Chronicle
- The difference between the consultation and the referendum needs to be made clear.
- MC to check if the Scouts can deliver the consultation cards.

RS- Suggested we set a date for the start of the consultation this would then determine when the NP cards are distributed as we want them all out before the consultation start date.

TR- The WG requires constructive comments not just negative comments. People need to be specific about what policy they are commenting on and how it could be improved and not just make a general comment.

The website is being updated regularly with the notes, but adding a timeline might be useful so residents know what stage the plan is at.

The WG AGREED a couple of drop in sessions would be useful to explain the Draft Plan and answer any questions that residents have. These would be held in Chambers and be a fortnight apart. The WG discussed whether a telephone answer line could be made available if any resident who is unable to attend a drop in could make an enquiry.

7) To Consider working with LB Planning

MC . has been working closely with LB to complete the document. Areas of work that still need LB's attention and expertise are :

- The Settlement Boundary areas of confusion are around the revised Settlement Boundary for Cricklade, this is liable to change after WC's review. There is dispute about whether the Land at the Forty site should go on it.
- TT1- LB to look at the schedule.
- MC- has thanked LB for sending through the Highworth document. The WG found this very useful.

If the NPWG require LB Planning to do any other tasks the WG to discuss at a future meeting and contact LB Planning. These tasks could include:

Six week consultation

- . attend an event chosen by the WG
- . provide general advice on process and legal requirements and responsive advice on comments received during the consultation.
- . Write a basic conditions statement.

Post . submission, provide support and advice on :

- . Responses to reg 16 comment where they may impact on the final plan.
- . Negotiating with the examiner as required
- . Negotiating with the local planning authority.

8) To receive an update on :

a) **Extra care facility.** None

b) **Culverhay Development.**

None. This development is ongoing s106 issues being resolved hopefully. Greensquare are very keen to start Stage 1 of the building works. Greensquare have sent in details of the companies Greensquare have asked to tender to Cllrs involved via the Steering Group for their opinions and have issued a scorecard to complete . action MC.

c) **Developer Activity,
Beechcroft (Land at The Forty)**

None

Stones Farm . None

Hannick Homes . None

Bloor Homes . None

Dialogue with NEW – V . None

9) Any Items for recommendation to Planning Committee

The Draft Plan when completed to be a agenda item at a future PCT meeting.

10) Any Other Business and Items for future agenda

MC & DTC to meet with AF to discuss the graphics and printing requirements for the Draft Plan

Meeting ended 16:55 pm

Duncan May

7th September 2016