

Cricklade Neighbourhood Plan Working Party Meeting

NOTES FROM THE MEETING

Thursday 29th May 2014 at 6pm in the Town Council Chamber

NPWP Members Present:

Councillors: Cllr Mark Clarke (MC), Cllr John Coole (JC), Cllr Ruth Szybiak.

Community Members: Phil Bowley (P), John Harmer (JH), David Tetlow (DT), Tim Russell to item 5(TR), Carolyn Russell (CR). Clerk: Charlotte Rogers-Jones (CRJ).

	ACTION
<p>Members from Cricklade Town Council for the year 2014/2015 had been agreed as: Cllrs Mark Clarke, John Coole, Bob Jones, Sue Holbrook and Ruth Szybiak.</p> <p>1. APOLOGIES FOR ABSENCE Received from Henning Totz, Bob Jones and Chris Ball.</p> <p>2. TO CO-OPT MEMBERS TO THE WORKING PARTY It was agreed that the members from the previous year would continue on the Working party: Chris Ball, Phil Bowley, John Harmer, Tim Russell, Carolyn Russell and David Tetlow.</p> <p>3. TO APPOINT A CHAIRMAN AND VICE CHAIRMAN FOR THE YEAR 2104/15 It was agreed that Cllr Mark Clarke would continue as Chairman and that Cllr John Coole would act as Vice Chairman for the year.</p> <p>4. TO APPROVE THE NOTES FROM THE MEETING HELD ON 9TH MAY 2014 The notes were accepted as an accurate recording of the decisions and actions.</p> <p>5. TO CONSIDER OUTSTANDING ACTIONS FROM THESE NOTES AND TO INCLUDE THE DEVELOPMENT OF AN ISSUES LOG AND TASKS LIST Members had looked for draft issues logs but they were difficult to find so the group would develop its own.</p> <p>A suggested way forward:</p> <ul style="list-style-type: none"> • Document the consultation process and identify the issues raised • List the issues in a draft issues log • Consider issues log at a subsequent meeting • Identify tasks, with completion dates, for individuals • At each meeting to choose a task and move forward with it to completion <p>Tasks that needed to be completed:</p> <ul style="list-style-type: none"> • Engage with younger people • Summarise the consultation from April 2013 • Pull all completed work into a report to include a SWOT analysis • Project Plan – DT volunteered to keep the plan up to date but would need to allocate tasks to individuals and would use the plan as evidence that tasks are being completed. This matter would be on the next and future agenda. <p>Action</p> <ul style="list-style-type: none"> • CRJ to draft an Issues grid, lifting comments and issues from the consultation responses and where possible to identify the relevant planning policy to accompany the issue (circulate in advance of next meeting) • CRJ to utilise the work experience placement to identify a way to engage with younger people. • 	<p style="text-align: center;">DT</p> <p style="text-align: center;">CRJ</p> <p style="text-align: center;">CRJ</p>

<ul style="list-style-type: none"> • To identify methods of obtaining information from younger people: • Utilise the festival – CTC is manning a stall and so a questionnaire can be used to ask open questions. Base the questionnaire on a previous model used in 2012. • Develop a new Facebook page for neighbourhood planning which gets the debate going for further consideration • Write up report from the visit from the Scouts. <p>It was agreed that the Sustainability Appraisal would remain a matter on the agenda but no further work would be done with/on it at present.</p> <p><i>(TR left meeting at this point)</i></p>	<p>All to consider CRJ</p> <p>CRJ</p> <p>CRJ</p>
<p>6. TO RECEIVE AN UPDATE ON DEVELOPER ACTIVITY – PLANNING APPLICATION 13/07132/OUT The application had been refused but some possible dialogue with the developer over S106 arrangements.</p> <p>7. TO RECEIVE AN UPDATE ON CAMPUS ACTIVITY (RS) The Swimming Pool had an issue which was being dealt with.</p> <p>8. TO RECEIVE AN UPDATE ON THE EXTRA CARE FACILITY (BJ) The suggestion was to move away from one large residential home to providing smaller clusters of homes around town as well as providing specialist care within homes.</p> <p>9. TO RECEIVE A REPORT FROM THE CULVERHAY STEERING GROUP (MC) The Steering Group meetings were well attended. The one to one conversations were complete and there was only one home owner who had been unwilling to engage with the process. Feedback was being given to the community and the landscape architects had started their work. Greensquare were working towards drafting a planning application, with consultation in July, feedback into the draft plan, a further consultation in the Autumn with a planning application at the end of the year.</p> <p>10. TO RECEIVE A BUDGET UPDATE Nothing to report.</p>	
<p>11. ITEMS FOR FUTURE CONSIDERATION AND FOR RECOMMENDATIONS TO PLANNING COMMITTEE</p> <p>a. Nothing to refer to the Planning Committee</p> <p>b. Town Alive Workshop – 25th June 2014. It was agreed that CRJ and RS would attend at a cost of £85.</p> <p>c. MC had been in touch with Henning Totz, the WC link officer. The notes from the Highways meeting on 6th March were still not available from WC. MC would chase the matter up.</p> <p>d. Geoff Winslow who is the project lead for the settlement boundary review and housing site allocations had been in touch with MC. He had suggested that the Chelworth Industrial Estate would need to be dealt with as a separate project.</p>	<p>CRJ and RS</p> <p>MC</p>
<p>12. DATES OF WORKING PARTY MEETINGS AT 6PM:</p> <ul style="list-style-type: none"> • Monday 7th July, Wednesday 30th July, Wednesday 27th August and Wednesday 17th September. <p>The meeting closed at 1955hrs.</p>	<p>All to note</p>