

Cricklade Neighbourhood Plan Working Party Meeting

NOTES FROM THE MEETING

Wednesday 5th February 2014 at 6pm in the Town Council Chamber

NPWP Members Present:

Cllr Mark Clarke (Chairman, (MC)), Cllr John Coole (Vice Chairman (JC)), Cllr Bob Jones (BJ),
Community Members: Tim Russell (TR), Chris Ball (CB), John Harmer (JH), David Tetlow (DT).
Clerk: Charlotte Rogers-Jones (CRJ)

	ACTION
<p>1. Apologies for absence; Henning Totz, Cllr Ruth Szybiak and Phil Bowley.</p>	a)
<p>2. To approve the notes from the meeting held on 8th January 2014</p> <ul style="list-style-type: none">• Item 5 JH raised an issue over whether the meeting agreed to issue a Project Plan in February. Minutes on this point to stand unchanged as members could not agree what had been agreed.• Item 7 JH wished to add clarification that the minutes be more accurate to read “CTC had not been aware that Beechcroft Land has submitted a Planning Application, despite the application having been received by Wiltshire Council”. This amendment will be made to the minutes before they are published.	
<p>3. To consider action points from the above meeting not on this agenda</p> <ul style="list-style-type: none">a) DT had circulated his comments and received feedback.b) Common Places need to receive overall comments from the group rather than just the meeting notes that have been supplied. A summary for Public Realm is complete.c) Outstanding summaries:<ul style="list-style-type: none">• Response to the Survey• Traffic and Town Centre• Housing.JH would circulate his suggestions for others to consider.	
<p>4. To receive an update on work with Common Places CRJ read the email received from Common Places. Specifically they had raised points about:</p> <ul style="list-style-type: none">• The Town Plan and its questions• The NP consultation and specific questions within the survey• CRJ to respond to CP accordingly.	
<p>5. To receive an update on the Project Plan Nothing to report.</p>	
<p>6. To receive an update on:</p> <ul style="list-style-type: none">a) Questions to Wiltshire Highways A meeting would take place on Thursday 6th March (am) in Trowbridge to be attended by JH and TR.b) Cricklade and Swindon Railway CRJ was asked to send them an update on what the NPWP has undertaken recently. Invite them to be involved in the next round of consultation. There was a general discussion about where the line and station might be sited but this information is not definitive yet.	
<p>7. To receive an update on Developer activity CRJ had previously informed the meeting that another developer was pursuing developments on the land previously under consideration by David Wilson Homes, but</p>	

nothing had been released yet.

The Application for Land at the Forty (N/13/07132/OUT) had been received and considered at a PCT Committee on 27th January 2014 where CTC objected to the application. Wiltshire Cllr Jones has called in the application. The public consultation phase ends on 16th February and the application should be determined by the end of April 2014.

8. To receive an update on Community activity

Nothing to report

9. To receive an update on the Extra Care Facility

BJ will be attending a meeting on 19 February. They would be involving Green Square in the meetings. A 40 – 60 home unit was not favourable, instead something smaller of 15 units, linked together and with manned support.

Questions to consider:

- Could Culverhay Development free up any land?
- Parking and the impact on school drop off and collection time.
- What is the relation with the NP? Can the new homes within the development count towards the required new homes for Cricklade as dictated by the Core Strategy?

10. To note the establishment of the Culverhay Steering Group

MC was the new CTC representative. Development plans had been made available and CRJ was requested to receive digital copies. The proposed number of homes within the development could be increased by 48% with additional communal parking. Residents were currently being consulted.

11. To receive an update on the Wiltshire Core Strategy

The most recent (12th) Inspector's letter had been published on WC's website along with briefing papers. It has been agreed that the allocated number of houses for each area would be issued by the end of February, with the adoption of the Core Strategy being pushed back to Summer 2014.

A proposed boundary review might take place in 2015 followed by a review of traveller number in 2016.

It was agreed by all that it was unreasonable to be expected to wait until the publication of the Core Strategy to be given the allocation of housing, so the WP would continue with the production of the Cricklade Plan.

BJ would report back from the meeting that would be taking place on 25th February.

The WP accepted that it would maybe re-define the settlement boundary to take into account houses that currently lie outside the boundary in advance of the publication of the Core Strategy
(DT left the meeting)

12. Issues to consider:

Housing workshop to take place on Friday 7th February 2014.

13. To receive a Budget update

No change to the budget: £350 will be invoiced for the above workshop.

14. Items for future consideration and for recommendation to PCT

For a draft project plan to either:

- be submitted to the PCT Committee on 10th March
- or for PCT to delegate authority to the WP to approve the project plan.

15. Any other items for consideration

- **Malmesbury Neighbourhood Plan**

The WP agreed that CRJ send a letter congratulating the group of publishing a draft plan.

- **Frequency of meetings.**

A suggestion was made that more frequent meetings would speed the process up. However the WP was still waiting for the quotation from Common Places for project management and therefore this decision could be delayed.

- **Consultation**

It would be necessary to consider the next steps and decide what form the consultation should take: public events or surveys or a combination?

It was suggested that the members remain after the workshop on 7th February for a discussion about the next steps.

16. Dates of Working Party Meetings at 6pm:

The next meeting would be held on Wednesday 5th March. The meeting scheduled for 2nd April would be brought forward to Thursday 27th March at 6pm.

The meeting close at 8.00pm