

Cricklade Neighbourhood Plan Working Party Meeting

NOTES FROM THE MEETING

Wednesday 8th January 2014 at 6pm in the Town Council Chamber

NPWP Members Present:

Cllr Mark Clarke (Chairman, (MC)), Cllr John Coole (Vice Chairman (JC)), Cllr Bob Jones (BJ),
Community Members: Tim Russell (TR), Chris Ball (CB), John Harmer (JH), Phil Bowley (PB), David Tetlow (DT). Clerk: Charlotte Rogers-Jones (CRJ)

| | ACTION |
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| <p>1. Apologies for absence; Henning Totz, Carolyn Russell and Cllr Ruth Szybiak.</p> | |
| <p>2. To approve the notes from the meeting held on 4th December 2013 Approved and can be published on the website with a couple of minor amendments.</p> | |
| <p>3. To consider action points from the above meeting not on this agenda</p> <ul style="list-style-type: none">• Clerks Communication with Impact Planning – no action required• Town Plan Action points – informal meeting on 7th Jan 14 with Chairs of committees. Report to be circulated for consideration in due course | |
| <p>4. To receive an update on work with Common Places The Clerk was requested to formally notify Common Places of the wish for them to undertake the Sustainability Appraisal as per the quotation.</p> | |
| <p>5. To receive an update on the Project Plan</p> <p>a. Common Places had issued a draft time line/project plan that was discussed. It was agreed that the time frame was very optimistic and needed to be edited. Consideration was given to whether the project plan should be published to give an outline of the work that was being undertaken and expected delivery dates. It was agreed that in early February a project plan be produced that more accurately reflected the work that still needed to be done, and also gave consideration to the periods of public consultation.</p> <p>b. In the meantime the Clerk would be sending Common Places as much relevant data and information as possible to enable them to undertake the SA and for them to prepare the quotation for project management.</p> <p>c. It was further agreed that the group would like to participate in a housing workshop with a preferred date of Friday 7th February in the afternoon. It would be necessary to obtain the approval of the PCT committee for the expenditure of £350 on the workshop.</p> | |
| <p>6. To receive an update on:</p> <p>a) Final questions to Wiltshire Highways It was agreed by all that the questions were ready for distribution and the Clerk was requested to send them to Henning Totz.</p> <p>b) Meeting with Wiltshire Council officers and the Swindon and Cricklade Railway. The minutes of the meeting held on 18th December were circulated and David Tetlow gave a summary. Essentially the S&CR are seeking to protect a route around the west of Cricklade by getting it recognised in the Core Strategy and it would be helpful to them for it to be in our</p> | |

NP also. It was noted that neither the precise route nor the preferred location for a station complex had been chosen yet. The S&CR have to demonstrate that their plans are deliverable. It was agreed that continuing dialogue with them would be beneficial.

7. To receive an update on Developer activity

A new land agent had been appointed by the owner of another site for development but at present it was not possible to give further details. The Town Council was not aware whether Beechcroft Land Ltd had submitted a planning application at the time of the meeting.
(Clerk's Note – The application at the time of this meeting had been received by Wiltshire Council but not circulated to the town council)

8. To receive an update on Community activity

In future this item would include the Campus and receive an update from Ruth Szybiak.

9. To receive an update on the Extra Care Facility

Bob Jones reported that he had met with James Cawley and had arranged a meeting on 15th January to discuss the way forward.

10. To note the establishment of the Culverhay Steering Group

The purpose of the meeting would be to share information, to collect information and to communicate. Rod Case would continue to attend as a resident and Mark Clarke would be the council representative.

11. To receive an update on the Wiltshire Core Strategy

Concern had been expressed over the increased number of houses and the uncertainty of the settlement boundaries. It would be necessary to find out if Cricklade would be subject to a boundary review.
The Clerk was requested to ask Henning Totz whether there would be a boundary review.
(John Coole left the meeting at this point).

12. Issues to consider:

- a) Housing: No update
- b) Public Realm: No update
- c) Traffic, Town Centre and Business: Bob Jones was requested to provide any information the CBA had on requests for office space in town.
Discussion on business activity at Chelworth but agreed that development could not be prohibited without offering an alternative location.

13. To Consider attendance at workshops

It was agreed that Mark Clarke would attend the workshop on 3rd February in Trowbridge and Bob Jones and John Harmer would attend the workshop on 11th February in Salisbury. No one was interested in attending the Eden Project workshop.

14. To receive a Budget update

Nothing to report.

15. Items for future consideration and for recommendation to PCT

For the Clerk to request that the committee approve the expenditure of £350 on the housing workshop.

16. Any other items for consideration

- a. Public Consultation. It would be necessary for start work on a template, using the knowledge of Common Places to assist. It would be necessary however to answer all the questions raised at the previous consultation in April 2013 and this work needed to be allocated to a member of the WP. It was recognised however that some of the questions could not be answered until the plan had been drafted. David Tetlow offered to look through the public realm questions and give examples of what would be a difficult question to answer.
- b. The Environment Agency had a more up to date and detailed surface water area map on the website which needed to be used.

17. Dates of Working Party Meetings at 6pm:

- Wednesday 5th February, Wednesday 5th March, Wednesday 2nd April 2014.

The meeting close at 7.45 pm.