

Cricklade Neighbourhood Plan Working Party Meeting

NOTES FROM THE MEETING

Wednesday 4th December 2013 at 7pm in the Town Council Chamber

NPWP Members Present:

Cllr Mark Clarke (New Chairman, (MC)), Cllr John Coole (Vice Chairman (JC)), Cllr Ruth Szybiak (RSz)

Community Members: Tim Russell (TR), Phil Bowley (PB), Carolyn Russell

Clerk: Charlotte Rogers-Jones (CRJ), Clerk

	ACTION
<p>1. To appoint a new Chairman John Coole opened the meeting in the absence of a chairman. Following the resignation of Rachel Stringer, Cllr Coole nominated Mark Clarke as the Chairman. Mark accepted the role and expressed a keenness to move the project forward through a close working relationship with the party and the clerk. Members were in favour of this appointment.</p> <p>2. Apologies for absence; Henning Totz, Cllr Jones, John Harmer and Chris Ball.</p> <p>3. To approve the notes from the meeting held on 20th November 2013 Approved and can be published on the website.</p> <p>4. To consider action points from the above meeting not on this agenda Policy Writing – as the WP would be employing a planner to develop the NP then it was not necessary to pursue this item. Project Plan – will be developed with the appointed planners.</p> <p>5. Common Places</p> <p>a. The Clerk gave an update of the conversation that she had had with Common Places (Sarah); that the WP wanted them to undertake a 2 day review/evaluation of what had been achieved so far, for a detailed, fixed price quote to be prepared that included elements of project management and planning and that the quote include facilitating a workshop with members of the WP to discuss housing matters.</p> <p>b. It was suggested that Common Places be provided with the Town Plan, copies of the consultation display boards, notes of meetings, the survey responses and the completed report on Public Realm. With this information they could make a basic assessment of what needed to be done.</p> <p>c. The Clerk also reported that she had spoken to Impact Planning Services from Swindon who would be providing a list of the services they could offer, with prices, to assist with the development of a NP. They were preparing plans in Farringdon and West Lavington and offered a full service, support or an independent review in advance of submitting the plan for examination.</p> <p>There was a discussion on site specific versus general site allocation within the plan. It was agreed that this would be developed in a work shop facilitated by Common Places.</p> <p>6. Project Plan - Nothing to report but keep on agenda</p> <p>7. Partner Update:</p> <p>a. To finalise questions to Wiltshire Highways The revised questions still needed some amendments and it was agreed that John Coole and Tim Russell would come and view information in the office prior to considering changes to the questions.</p> <p>b. To finalise content of meeting with Wiltshire Council officers and the Swindon and Cricklade Railway It was agreed that Mark Clarke and David Tetlow would meet attend the meeting on 18th December at 2pm in Chippenham. Representatives from Wiltshire Council, Swindon Borough Council and the Swindon and Cricklade Railway would be</p>	

present. The Clerk was requested to establish if a map showing the intended route was available and to distribute to MC and DT prior to the meeting. The Clerk was asked to remind Cricklade Railway to respond to the letters sent this year asking them to comment on/contribute to the NP.

8. Issues to consider:

Housing

a. Phil Bowley gave the meeting an update on proposals for the development of Culverhay. They would be going to consultation at the end of January 2014 and would share the proposals with members of the WP and would like to make a presentation at a planning committee. Greensquare would speak directly to the more vulnerable residents an advance of the consultation so that they were not alarmed by proposals or misunderstandings. Greensquare were setting up a working party with residents to assist with the consultation: Bob Jones would attend at the Wiltshire Councillor and CTC would appoint another member as its rep. Phil would share this information with the group via the Clerk. This information could also be fed into the housing workshop that the group were hoping to receive with Common Places.

b. Public Realm

The report would remain as it is until seen by Common Places and fed into the NP.

c. **Traffic, Town Centre and Business.** Nothing to report

9. Developer Update

Beechcroft Land Ltd. CTC had received copies of 14 letters of objection which currently are being stored for future evidence should the developer submit a planning application in the near future.

10. To consider the working party budget requirement for 2014/2015

The planning committee had agreed to the NPWP having a budget of an additional £3k in 2014/2015 giving them a total of £10k plus the grant money of £7k.

11. Items for future consideration

a. **Town Plan.** There would be a discussion between Chairmen of the committees of CTC on 7th January 2014 to consider the best way forward.

b. **Vision for Cricklade.** Ruth Szybiak suggested that more work needed to be done to develop a vision for the town to incorporate items such as the Leisure Centre, the Extra Care Facility, Social Housing, the fire station and the proposed railway extension. Rather than groups dealing with matters in isolation it was essential that a more holistic approach be given to the development of the vision of Cricklade in the future. Advice could be sought from Henning on how to facilitate this and also to ask Common Places to explore this in the housing workshop. A broad vision statement should be prepared that expressed the group's preference for housing.

c. **Extra Care Facility.** It was important to keep a dialogue with this group. However the group had disbanded but were reforming. It could be useful to have an idea of their wider delivery timetable/output to see where Cricklade features.

12. Any Other Business

Membership. Did the group have sufficient members? Yes, the group had invited a wide population to participate in the working party and the focus groups and were continuing to share information with the wider public through the website and Facebook and regular articles in The Chronicle.

13. Dates of Working Party Meetings for first 4 months of 2014

- Wednesdays on 8th January, 5th February, 5th March, 2nd April
- Meetings could commence at 6pm, but to be reviewed.
The meeting close at 8.40pm.

