

Cricklade Neighbourhood Plan

Public Realm Focus Group Wednesday 24th July 2013 at 7pm in the Town Council Chamber

Present: Chris Ball (CB) community member, Phil Bowley (PB) Head of Regeneration GreenSquare Group, Margaret Hunt (MH) community member, David Tetlow (DT) community member and member of the NP Working Party.

NOTES FROM THE MEETING

	ACTION
<p>1. Introduction Each member of the focus group briefly introduced themselves and their reasons for being there. David Tetlow, as a member of the Neighbourhood Plan Working Party (NPWP) gave some of the background and read through the Terms of Reference as it related to "Public Realm", answering any questions that arose in the process. It was agreed, in accordance with the Terms of Reference, that David Tetlow would be the nominated Chair for the group. It was noted that neither DT nor PB could attend the next scheduled meeting on 21st August and it was agreed to cancel this meeting as only two would be present and it was expected that there would be little to discuss. DT undertook to advise the group if there were any changes to this.</p>	DT
<p>2. The Existing Situation DT outlined the work that had already been carried out by the NPWP. An audit of public open space had been originally undertaken by Wiltshire Council. This was reviewed and updated by the NPWP and then checked against the Emerging Open Space Standards being drawn up by Wiltshire Council. This indicated that there were two areas where there were shortfalls when measured against these standards: namely in equipped play areas for children and allotments. We need to check whether the standards have changed from those that were used in this analysis. Some other work has been carried out in relation to the need for more cemetery space in Cricklade and whilst this indicated that there was no immediate need it would be a pressing need by the end of the planning period. The perceived opportunities prior to analysis of the Stage 1 Consultation feedback are therefore to draft planning policies that provide for an increase in either the amount or quality of children's equipped play areas, allotments and/or cemetery space. DT undertook to provide members with:</p> <ul style="list-style-type: none"> • The latest Terms of Reference for the group • The Audit of Public Open Space that had been carried out • Wiltshire Council's Emerging Open Space Standards • The Note that had been prepared for Cricklade Town Council on Cemetery needs <p>DT mentioned that Wiltshire Council were planning on providing a free workshop on how to write planning policies for Neighbourhood Planning purposes. If anyone is interested in attending then can they please contact the Town Clerk, Charlotte Rogers-Jones.</p>	DT
<p>3. Stage 1 Consultation Feedback It was agreed that we need to review the consultation feedback with regard to Public Realm issues and extract the evidence base for our work. We noted in this that each comment will need a response to be drafted initially by the focus group. DT will provide the feedback in an Excel spreadsheet format but reminded focus group members of the confidentiality of the information. ALL to review the feedback and draw what conclusions they can, supported by the evidence. This is to be emailed to DT, who will co-ordinate the results of this analysis.</p>	DT ALL
<p>4. Next Steps In addition to reviewing the Stage 1 Consultation Feedback, ALL to review the work that has been carried out to-date and provide DT with their observations. We need to ensure that the work is robust enough to withstand scrutiny and that the identified shortfalls in public open</p>	

space are sound. Any early thoughts on potential policies that could be considered would be welcome at this stage.

ALL

5. Future meetings

The next meeting will take place on Wednesday 18 September at 7pm.