

Cricklade Neighbourhood Plan Housing Focus Group

Wednesday 7th August 2013 at 7pm in the Town Council Chamber

Present: Mark Clarke (MC) (Cricklade Town Councillor and member of NP Working Party), John Harmer (JH) (Community member and member of NP Working Party), Margaret Hunt (MH) (Community member), Phil Bowley (PB), Head of Regeneration GreenSquare Group, Bob Jones,(BJ), Cricklade Town Councillor, Wiltshire Councillor and member of the NP Working Party

NOTES FROM THE MEETING

	ACTION
<p>1. Introductions and Apologies Introductions were brief as everyone had some previous involvement in the Cricklade Neighbourhood Planning process. Apologies from John Coole and David Tetlow were noted.</p>	
<p>2. Chairman In the absence of a willing volunteer to undertake the role on a permanent basis MC agree to chair this first Focus Group meeting with a view to handing over to someone else at the next meeting.</p>	
<p>3. Publicity Members were reminded that notes will be taken of the Focus group meetings and circulated to each member following the meeting for their approval. The Neighbourhood Planning Working Party now has the authority to make these publically available on the Neighbourhood Planning website.</p>	MC
<p>4. Stage 1 Consultation Feedback It was agreed that it was necessary to review the public consultation feedback with regard to Housing issues and extract the data that will form the evidence base for the group's work. It was noted that each comment will need a response, to be drafted initially by the focus group. JH will distribute the feedback in an Excel spreadsheet user friendly format. Members to review the feedback and draw what conclusions they feel can be supported by the responses.</p>	JH ALL
<p>5. Further Tasks The Focus Group is tasked with compiling the Housing section of the draft neighbourhood Plan as laid down in the NP Terms of Reference. Among matters to consider would be the amount of new housing, whether any new development should be in or outside of the settlement boundary, the type of any new housing etc. In view of the number of sites that have been registered under the Strategic Housing Land Availability Assessment (SHLAA) as having 'development potential' then it is likely that a NP would attempt to rank them in order of preference. To carry out such an exercise a methodology will need to be developed and members are tasked with carrying out research as to what this should consist of. A possible starting point might be to examine the approach adopted in NPs that are further advanced than ours. One of the SHLAA developers has made an indicative proposal for a scheme with a contribution to the community which appears greater than that required under the legal obligations of section 106 and the Community Infrastructure Levy. We need to better understand the validity and enforceability of this proposal and so definitive advice will be sought from Henning Totz our Wiltshire Council liaison officer.</p>	ALL JH
<p>Future meetings The next meetings are scheduled to take place at 7pm on Wednesday 4th September and Wednesday 2nd October.</p>	