

Cricklade Neighbourhood Plan

Business and Transport Focus Group

Wednesday 31st July 2013 at 7pm in the Town Council Chamber

Present: Chris Ball (CB) (Community Member), Mark Clarke (MC) (Cricklade Town Councillor and member of NP Working Party), John Harmer (JH) (Community member and member of Working Party), Colin Hovard (CH) (Community member), Margaret Hunt (MH) (Community member), Tim Russell (TR) (Community member and member of NP Working Party), David Tetlow (DT) (Community member and member of NP Working Party)

NOTES FROM THE MEETING

	ACTION
<p>1. Introduction</p> <p>Each member of the focus group briefly introduced themselves and their reasons for being there. As most members were already aware of the Terms of Reference, the meeting quickly moved to the nomination of a Chair.</p> <p>In the absence of any other volunteers, Chris Ball agreed to perform the role but advised he had no experience of such role in the past but would 'do his best'. Chris Ball was nominated by Mark Clarke and seconded by Tim Russell.</p> <p>The future meeting dates were discussed and it was agreed that the Chair should attend the Working Party meeting on 14th August to represent the group.</p> <p>Notes will be taken and circulated to each member following the meeting and potentially be displayed on the Cricklade Neighbourhood Plan website following approval from the group members and agreement by the main neighbourhood planning working group.</p>	CB TR CB
<p>2. Stage 1 Consultation Feedback</p> <p>It was agreed that we need to review the consultation feedback with regard to Business and Transport issues and extract the evidence base for our work. It was noted that each comment will need a response to be drafted initially, by the focus group. TR will provide the feedback in an Excel spreadsheet format but reminded focus group members of the confidentiality of the information. ALL to review the feedback and draw what conclusions they can, supported by the evidence. This should be emailed to CB, who will co-ordinate the results of this analysis.</p>	
<p>3. Next Steps</p> <p>In addition to reviewing the Stage 1 Consultation Feedback, ALL to review the work that has been carried out to-date and provide CB with their observations. We need to ensure that the work is robust enough to withstand scrutiny. Any early thoughts on potential policies that could be considered would be welcome at this stage.</p> <p>Members may wish to consult the Cricklade Town Plan and Wiltshire Core Strategy as part of their research but it is recommended to do this after the next meeting to avoid influencing their review of the consultation questions.</p> <p>It was recommended to also research other Neighbourhood plans (example Thame) to see if the group could gain valuable experience from what has been done elsewhere. This may avoid 'reinventing the wheel'.</p> <p>It was noted that the Neighbourhood plan must be evidence based (using the data from the consultation event) but be consistent with the Wiltshire Core Strategy. Cricklade is categorised as a "service centre" in the Core Strategy, which dictates the amount of housing and other growth expected over the plan period.</p> <p>The Group needs to consider if 'experts' are required to consult and support the meetings and investigations especially when balancing the cost of potential development verses the</p>	

sourcing of such funding.

The working party is responsible for preparing for the second public consultation event and, eventually, the final referendum document.

It was noted that the first consultation questionnaire invited requests for additional items that should be considered by the Neighbourhood Plan.

For the second event, the group should 'actively' consult with businesses on the Chelworth Industrial Park and consult with land owners in the Calcutt area to survey opinion on expansion, relocation or restriction (if evidence shows it). It was agreed to be important that if relocation of businesses or the creation of new businesses in the Calcutt area was to be consulted upon the owners of sites in that area should be asked first whether this was an option that they would consider their land being used for. The working group would be requested to make contact with appropriate site owners.

5. Future meetings

The next meeting will take place on Wednesday 28 August at 7pm.

CB