

# Cricklade Neighbourhood Plan – Business and Transport Focus Group

## NOTES FROM THE MEETING

**Wednesday 2<sup>nd</sup> October 2013 at 5pm in the Town Council Chamber**

**Present:** Chris Ball (CB), John Harmer (JH), Tim Russell (TR). **Apologises:** Mark Clarke (MC)

	<b>ACTION</b>
1. It was confirmed that all members present approved the previous minutes (including MC by later email) hence they will be issued to the Working Party and BJ.	CB
2. Request made by the Chair of the CBA to be included in the circulation of the minutes to allow him to update the CBA members with relevant issues. <b>Update 02/10/13 – Minutes will circulated now approval has been given</b>	CB
3. Changing commercial property in residential – the reply from Henning indicated that Central Government policy is to allow premises to change from retail to residential without planning permission. Henning recommended referring to the Thame NP for reference as this included policies that may be useful in this matter.	Info
4. The neighbourhood plan can not include policies relating to time restricted parking (feedback from Henning).	
5. Regarding the future use of the Police Station and its possible conversion into residential properties, please refer to point 3 above.	Info
6. The chair of the CBA confirmed he has records of several business property enquiries over the past 15 months and he will summarise and forward this information to the Focus Group to use as potential evidence. <b>Update 02/10/13: Minutes will be forwarded to BJ now they are fully approved.</b>	Info
7. A further email has been received from Wiltshire Council and issued to the focus group members on 1 Oct concerning highways on which the Focus Group members are asked to respond.	BJ
8. Could the Neighbourhood Plan include a policy to restrict HGV traffic along the High St north section if sufficiently supported by the community. Question to be sent to Henning. <b>Update 2/10/13 – Awaiting formal reply</b>	All
9. Members of the Focus Group other than TR to review both his work and preferably provide additional summaries from the consultation questions. <b>Update 2/10/13 - No further analysis has been completed to date.</b>	
10. It was noted that one respondent gave strong opinion about the change of use for agricultural land into equestrian activities. It was agreed that this issue should be included in the next public consultation. <b>Rpt Action 2/10/13: Investigate any wording in the Cotswold District Council Policy which could help us design a policy for the NP relating to this issue.</b>	JH/MC/CB
11. Write to any previous interested parties to the Business Focus Group and ask if they are still interested to join (via Clerk).	MC
12. Bob Jones will invite members from the CBA to join the Focus Group. Details of the next meeting will be circulated to allow any potential members to join.	MC
13. A copy of the Thame Neighbourhood Plan to be distributed to the Focus Group for members to research and bring policy suggestions to the next meeting. <b>Update 02/10/13 – Plan distributed but members have not researched it yet</b>	BJ
14. The FG discussed potential scenarios that could be drafted for a public consultation.	All
Next meeting will be planned after the Working Party Meeting on 9 <sup>th</sup> October.	Info