

DANCE COMMON MANAGEMENT GROUP

TERMS OF REFERENCE

General

Establish a working group who will deliver a scheme for the improvement and management of Dance Common. Regard should be had to the rights of commoners and those with grazing rights on the land.

The Management Group

Establish the extent of community interest in the project by means of public consultation. Identify those members of the public who would wish to be a member of the Group. Formulate a Constitution and invite members to join and work with the Group. In particular, invite a representative from the Town Council to join the Management Group, whose role would be a liaison role, providing regular updates at Town Council Community & Leisure Committee meetings.

Area to be Managed

Identify the extent of the Common to be managed by the Group. Identify all those who have a legal interest in the land, and appraise them of the establishment of the Management Group. Contact all interested parties who may have an interest in the land and the actions the Group are proposing.

Define Management Strategy & Management Plan

Review the existing state of the Common, seek expert advice where necessary, discuss with interested parties, and agree in principal a management approach to the area of the Common to be managed.

Write a detailed Management Plan which will set out the areas of land involved, the management solutions proposed, the method of carrying out the work, the likely budget costs for the works, and the proposed time scales. Cricklade Town Council to be kept informed and to approve final plans prior to implementation.

Funding

Raise funds or obtain grants as appropriate to suit the proposed programme of work and the likely costs.

Quotations

Before any work is commenced, a minimum of three competitive quotations to be obtained for each stage of work.

Having received Cricklade Town Council approval, work to be instructed only after sufficient funding is in place. Work to be carried out at appropriate times and in a safe manner, ensuring public safety at all times. Adequate insurance will be required to be provided by the contractors carrying out the works.